



**Erasmus+ Programme**  
**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff**  
**Mobility**

**Inter-institutional agreement 2014-2021**  
**between programme countries**  
**[Minimum requirements]<sup>1</sup>**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

**A. Information about higher education institutions**

<b>Name of the institution</b> (and department, where relevant)	<b>Erasmus code</b>	<b>Contact details<sup>2</sup></b> (email, phone)	<b>Website</b> (eg. of the course catalogue)
University of Granada  Vice-Rector's Office for International Relations and Development Cooperation	E GRANADA01	Complejo Admvo. Triunfo, Cuesta del Hospicio, s/n E-18071 Granada Tel.: +34 958 241 990; Fax.: +34 958 243 009; vinternacional@ugr.es	<a href="http://www.ugr.es">www.ugr.es</a>  <a href="http://internacional.ugr.es/">http://internacional.ugr.es/</a>
School Institutional Coordinator: Prof. Dolores Ferre Cano, Vice-rector for Undergraduate and Postgraduate Teaching Agreement coordinator: Prof. Inmaculada Domínguez Aguilera Director for Internationalisation of Postgraduate Studies Academic coordinator: Francisco Entrena Durán email: <a href="mailto:fentrena@ugr.es">fentrena@ugr.es</a>  <b>Programa de Doctorado en Ciencias Sociales (PHD Social Sciences)</b>		email: <a href="mailto:epinternacional@ugr.es">epinternacional@ugr.es</a>  address: International School for Postgraduate Studies C/Paz 18. 18071 Granada, Spain. Tel.: +34 958 249 693	<a href="http://escuelaposgrado.ugr.es/">http://escuelaposgrado.ugr.es/</a>  <a href="http://doctorados.ugr.es/ciencias_sociales/">http://doctorados.ugr.es/ciencias_sociales/</a>
Università degli Studi di Teramo		<b>Rector Delegate</b> Professor Maria Cristina Giannini Rector Delegate Colleparco-via Balzarini 1 64100 Teramo (ITALY) e-mail: <a href="mailto:mcgiannini@unite.it">mcgiannini@unite.it</a> tel: +390861266626	<a href="http://www.unite.it">http://www.unite.it</a>

<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		fax: +390861266619	
		<b>International Relations Office</b> Dott.ssa Giovanna Cacciatore Colleparco - Via Balzarini, 1-64100 Teramo Italy e-mail: <a href="mailto:gcacciatore@unite.it">gcacciatore@unite.it</a> tel: +390861266291 fax: +390861266328	

**B. Mobility numbers<sup>3</sup> per academic year**

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of September in the preceding academic year.

**Student Mobility for Studies**

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle <sup>4</sup>	Number of student mobility periods <sup>5</sup>
E GRANADA01	I TERAMO01	031	Social and behavioural sciences	3rd	1x12 months
I TERAMO01	E GRANADA01	031	Social and behavioural sciences	3rd	1x12 months

**Staff Mobility for Teaching**

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods <sup>6</sup>
E GRANADA01	I TERAMO01			
I TERAMO01	E GRANADA01			

<sup>3</sup> ISCED Area Code: <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

<sup>4</sup> 1<sup>st</sup>: undergraduate, 2<sup>nd</sup>: master or 3<sup>rd</sup>: PhD. The International School for Postgraduate Studies is only qualified to sign 2<sup>nd</sup> (master) or 3<sup>rd</sup> (PhD) mobility exchange agreements. For undergraduate mobility agreements, the Faculty or School responsible for the degree must be contacted.

<http://internacional.ugr.es/pages/movilidad/estudiantes/contactoscentros>

<sup>5</sup> Total number of months of the study period.

<sup>6</sup> Total number of days of teaching periods or average duration

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Language of instruc- tion 1	Language of instruc- tion 2 <sup>7</sup>	Recommended language of instruction level <sup>8</sup>	
			Student Mobility for Studies	Staff Mobility for Teaching
E GRANADA01	Spanish		B1 <sup>9</sup>	B2
I TERAMO01	Italian		B1	

Where there is a compulsory language requirement, it must be indicated in this agreement. For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

### D. Additional requirements<sup>10</sup>

#### **Additional requirements at the University of Granada**

*\*Orientation weeks are organized at the beginning of the autumn and spring semesters. It is recommended for incoming postgraduate students to attend them when possible.*

*A detailed Student's Guide is made available with all useful information.*

*Courses of Spanish language are available for students*

*The University of Granada has the infrastructure to welcome students and staff with disabilities. See <http://ve.ugr.es/pages/sae>*

#### **Additional requirements at I TERAMO01**

International Web page: <http://www.unite.it/UniTE/Engine/RAServePG.php/P/214011UTE0308#A3>

International Students Guide:

<http://www.unite.it/UniTE/Engine/RAServePG.php/P/214011UTE0308#A3>

<sup>7</sup> Language of instruction is described in the Course Catalogue at <http://www.ugr.es/pages/estudios>

<sup>8</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

<sup>9</sup> As a general rule, B1 Language accreditation is compulsory at master level but only recommended at doctoral level. Some master's programmes may establish higher admission requirements. For doctoral stays, sufficient knowledge of the working language must be previously agreed with the coordinator of the corresponding doctoral programme.

<sup>10</sup> To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff. [Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

Students and staff with disabilities: Servizi per la disabilità  
<http://www.unite.it/UniTE/Engine/RAServePG.php/P/25541UTE0308>

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [month]	Spring term [month]
E GRANADA01 <sup>11</sup>	20 <sup>th</sup> of May	20 <sup>th</sup> of December
I TERAMO01	July 31 <sup>st</sup>	November 30 <sup>th</sup>

2. The receiving institution will send its decision within six weeks.

3. Academic Calendar

Receiving institution [Erasmus code]	Autumn term [from - to]	Spring term [from - to]
E GRANADA01 <sup>12, 13</sup>	October – May	Not applicable
I TERAMO01		

4. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
5. Termination of the agreement: In whichever case, either party can terminate the Agreement by informing the other party expressly in writing with at least one year's notice. *This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Students selected prior the date of notification must be admitted by the receiving institution.* Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Information

<sup>11</sup> Please note that, for 60 ECTS masters, 2<sup>nd</sup> cycle students from the University of Granada can only be nominated by December of the academic year they are going to study at the host institution.

<sup>12</sup> For more details, please see <http://www.ugr.es/pages/estudios/calendario>

<sup>13</sup> Please, note that August is not considered a part of the academic year

## **1. Grading systems of the institutions**

### **University of Granada grading system**

*In the Spanish university system, each course unit is graded on a scale from 0 to 10 points, and each numerical grade corresponds to a qualitative grade as follows: Suspenso (Fail): 0-4.9 - Aprobado (Pass): 5- 6.9 - Notable (Good): 7- 8.9 - Sobresaliente (Very Good): 9- 10 - Matrícula de Honor: A special mention for outstanding performance limited to a maximum of 5% of students registered in a given course unit group. When a student does not take the corresponding examination or final assessment, this is reflected as No Presentado (Absent). To pass a course unit, a student must receive a grade of at least 5 points out of 10.*

Statistical distribution of grades according to the descriptions in the ECTS users' guide<sup>14</sup> will be available at <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>. For mobility where Statistical distribution of grades is not available the University of Granada will apply the conversion table available at <http://internacional.ugr.es/pages/conversion-calificaciones/conversion-de-calificaciones>.

### **I TERAMO01 grading system**

*A=30 e lode B=29/30 C= 26/28 D= 22/25 E= 18/21 F= respinto*

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
E GRANADA01	International Relations and Development Cooperation Office e-mail: <a href="mailto:intlinfo@ugr.es">intlinfo@ugr.es</a> Tel: +34 958 249 030	<a href="http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspan">http://internacional.ugr.es/pages/movilidad/estudiantes/entrantes/residenciainspan</a>
I TERAMO01	Dott.ssa Giovanna Cacciatore <a href="mailto:gcacciatore@unite.it">gcacciatore@unite.it</a>	<a href="http://www.unite.it/UniTE/Engine/RAServePG.php/P/214011UTE0308#A3">http://www.unite.it/UniTE/Engine/RAServePG.php/P/214011UTE0308#A3</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

<sup>14</sup> [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm)

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	International Relations and Development Cooperation Office e-mail: <a href="mailto:intlinfo@ugr.es">intlinfo@ugr.es</a> Tel: +34 958 249 030	<a href="http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros">http://internacional.ugr.es/pages/movilidad/estudiantes/salientes/seguros/seguros</a>
I TERAMO01	Dott.ssa Giorgia Bergamante <a href="mailto:gbergamante@unite.it">gbergamante@unite.it</a>	<a href="http://www.unite.it/UniTE/Engine/RAServePG.php/P/214011UTE0308#A3">http://www.unite.it/UniTE/Engine/RAServePG.php/P/214011UTE0308#A3</a>

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.





Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E GRANADA01	OFICINA DE GESTION DE ALOJAMIENTOS C/ Doctor Severo Ochoa, s/n   Tel.: 00 34 958 244072   Fax: 00 34 958 243134   E-mail: <a href="mailto:alojamiento@ugr.es">alojamiento@ugr.es</a>	<a href="http://estudiantes.ugr.es/alojamientos3/">http://estudiantes.ugr.es/alojamientos3/</a>
I TERAMO01	<a href="mailto:info@adsuteramo.it">info@adsuteramo.it</a> <a href="mailto:esnerasmusteramo@gmail.com">esnerasmusteramo@gmail.com</a>	<a href="http://www.asduteramo.it">www.asduteramo.it</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>15</sup>
E GRANADA01	Signed by delegation of the Rector:		

<sup>15</sup> Scanned signatures are accepted

	Prof. Dolores Ferre Cano Vice-Rector for Undergraduate and Postgraduate Teaching		 
I TERAMO01	Professor Maria Cristina Giannini  Rector Delegate	24/02/2015	  <p>IL DELEGATO del RETTORE Prof.ssa Maria Cristina GIANNINI</p>